

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

July 14, 2009

The meeting was called to order at 1:30 pm. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. EMS/Fire Director Jetter was excused.

Gas Aggregation – Brenda Coffey of Integrys Energy Services and Spence Faxon of the Energy Alliance addressed the Trustees and presented a timeline for the Natural Gas Aggregation Program. The Trustees requested a top 10 of the most frequently asked questions as this may be helpful to our residents.

Banking Services - Mr. Molloy discussed the spread sheet provided by Betsy Jameson comparing banking services offered by U.S. Bank and OMEGA. A motion was made by Mr. Weidman, seconded by Mr. Kent to approve the plan provided by OMEGA for credit card and check processing. Vote: All Aye.

Montgomery Road Sidewalk Project – Phase II – Right of Way Survey-Geo-Technical Study – Mr. Molloy reported that the Ohio Department of Transportation is requiring a right of way survey and geotechnical study for the Montgomery Road Sidewalk Project-Phase II. Brandstetter Carroll Inc. has provided a quotation of \$4,000.00 to conduct the necessary right of way survey and Thelen Associates submitted the lowest quote of \$8,450.00 for the Geotechnical study required for the retaining walls. The Trustees directed Mr. Miller to prepare the necessary resolutions for consideration at the July 16th meeting.

Fire Station #93 – Change Order Request – Mr. Molloy presented the following change orders for the Fire Station #93 Project:

change order # 8 – providing a six foot diameter lighted sign for \$11,182.00

change order # 9 – providing conduits for electric from the solar field to the building for \$3,870.00

change order #10 – providing a data cable in the community room vestibule and upgrading cable from CAT 5E to CAT 6 for \$1,504.00

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A resolution “Accepting and Approving a Grant Agreement with the Ohio Department of Development from the Advanced Energy Program” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading. Vote: All Aye. Resolution No. 2009-90 passed this 14th day of July, 2009.

Sheriff's Update – Lt. Reid advised the Trustees that a citizens hand held radar class will be held on Thursday at 6:00 pm, that the speed sentry unit is currently being demonstrated, and an arrest has been made closing many of the theft from auto cases.

Parks and Recreation Update – Mr. McKeown provided an update on this weekend's Festival and that WGRR personalities will promote and appear at the event at no additional charge.

Lancaster Ave – Mr. Kellums laid out his plan for the east side of Lancaster Avenue including drainage improvements; grading and seeding to begin the end of July. Mr. Kellums recommended a no parking zone be established at the completion of this work.

Sturbridge Project – Mr. Kellums provided an update on the Sturbridge Subdivision Reconstruction Project; a punch list is being developed for curb repair/replacement and weed control in restored areas. The final paving is scheduled for mid August.

Administration Lobby – Mr. Kellums requested direction on floor coverings for the Administration Building Lobby in light of the recent structural report. Due to heavy traffic in the lobby, the Trustees want to replace it with a tile product over a membrane to bridge future deflection.

Purchase Orders Over \$2,500.00 –Mr. Molloy presented the following purchase orders:

McClusky Chevrolet	transmission repair	\$2,800.00
Bound Tree Medical	EMS supplies	\$1,550.90

A motion to approve these purchase orders was made by Mr. Kent, seconded by Mr. Bishop. Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule of events.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman. Vote: All Aye. The meeting adjourned at 3:04 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 7/14/09